



Student Reference Form

Applicant's Name _____

Date _____

What is your relationship to the applicant? (No family please) _____

For how long have you known the applicant? _____

The student named above has applied for financial assistance to join ActionQuest /Lifeworks/Arc International summer adventures for teens. The three-week program is designed to teach practical skills while promoting personal growth through teamwork. For the duration of the program, students and staff live together in close quarters, often aboard sailing vessels. By virtue of the group activities and close living conditions, there will be times when the applicant may become both physically and mentally fatigued. While no previous experience is necessary for participation, an applicant must be mature and able to live, work and operate effectively within such an environment.

Please evaluate the applicant for each of the following characteristics by encircling the statement that, in your judgment, best describes the applicant.

- **INTEGRITY:** Honesty with others and himself/herself

Usually dishonest	Sometimes dishonest	Usually honest	Unquestioned integrity	Not able to evaluate
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- **RESPECT FOR OTHERS:** Treats others as he/she would like to be treated

Shows no respect for others	Shows little respect for others	Usually respects others	Always respects others	Not able to evaluate
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- **INDUSTRY:** Application to a task and perseverance

Lazy	Tends to be lazy	Industrious	Very industrious	Not able to evaluate
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- **MATURITY:** Knows and accepts self, adaptable, tolerant

Very immature	Somewhat immature	Mature	Very mature	Not able to evaluate
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- **RELIABILITY:** Responsible, dependable, punctual

Usually unreliable	Somewhat unreliable	Usually reliable	Very reliable	Not able to evaluate
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- **EMOTIONAL STABILITY:** Takes setbacks in stride, positive self-image

Not at all stable	Easily upset	Seldom upset	Stable, well balanced	Not able to evaluate
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- **TEAM EFFORT:** Ability to work together with others, abides by requests of those in charge

Usually uncooperative	Sometimes uncooperative	Usually cooperative	Very cooperative	Not able to evaluate
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- **INITIATIVE:** Motivated, independent, resourceful

Constantly requires motivation	Needs some motivation	Usually motivated	Exceedingly resourceful and motivated	Not able to evaluate
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- **LANGUAGE:** Vocabulary, ability to express oneself

Inappropriate	Somewhat inappropriate	Usually appropriate	Always appropriate	Not able to evaluate
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- **DEPORTMENT:** Social behavior, ability to get along with others

Often discourteous, uninterested in others	Sometimes discourteous, passing interest in others	Courteous, some interest in others	Courteous, shows genuine interest in others	Not able to evaluate
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- **FRIENDSHIPS:** Surrounds himself/herself with those who encourage and support him/her

Tends to select those who are very negative	Tends to select those who are mildly negative	Selects friends who are mildly positive	Selects friends who are very positive	Not able to evaluate
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- **LEADERSHIP:** Ability to influence and guide others

No ability to lead	Average ability to lead	A good leader	Outstanding leader	Not able to evaluate
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We value any specific comments that you have relative to this applicant. Is there any other information that you think we should be aware of? (Please attach additional sheet if necessary)

Please complete the information below so that we may contact you if we require any further information.

Name (please print): _____

Title/Position: _____

Address: _____

Phone Number: _____

Email address: _____

Please mail of fax to us directly
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